

Student Absences

These are the only acceptable reasons for excused absences:

1. illness
2. medical appointment
3. funeral of a member of the immediate family (up to three days for out-of-area)
4. court appearance
5. religious observance
6. other funeral

Habitual Truancy

1. unexcused absence for three full days in a school year
2. tardy for more than thirty minutes on three occasions in a school year

Board Policy 5121 states:

"The Board believes that 10 unexcused absences per grading period constitute excessive unexcused absences. Students with excessive unexcused absences may receive a failing grade and not receive credit for the class(es)."

AR 5121 states:

"Whenever it becomes evident to a teacher that a student is in danger of failing a course, the teacher shall arrange a conference with the student's parent/guardian or send the parent/guardian a written report."

District Requirements:

1. When a student is habitually truant, the school shall convene a conference with the student, parent(s) and teacher(s). At the appropriate time, the student will be referred to the District for action by SARB.
2. When a student is habitually truant from one class at the secondary level, the teacher shall make personal contact with parents. (Personal contact is defined as a telephone or face-to-face conference; an "attempt" to contact is not sufficient.) All such contacts/conferences shall be recorded in Aeries.
3. Parents of students in danger of failing a course due to excessive absences must be informed, per Board Policy, by the teacher through personal contact (as defined above).
4. At the secondary level, students who have 10 unexcused absences in a class will receive a failing grade, provided the above three requirements have been met.